Room	Guest Name	Confirmation	Arrival	Departure	Night	Total charge	Currency					CAD	CAROLINE'S CARD	Exchange rate Estimated	AED Total /Exchange	On Thoroski's Pcard
1827	**Smith, Danielle**	721488	1-12-2023	10-12-2023	9	**18,240.17**	AED	2,009.09	5,404.67	10,826.41			**2,773.96**	2.66	6,857.21	3,978.83
1127	Smith, Marshall	721490	1-12-2023	10-12-2023	9	17,964.59	AED	1,962.16	5,404.67	10,597.76	124	46.62	6,735.02	2.66	6,753.61	18.59
1029	Anderson, Robert	721489	1-12-2023	10-12-2023	9	18,240.18	AED	2,009.09	5,404.67	10,826.42	316	118.80	5,679.23	2.66	6,857.21	1,177.98
1627	Polak, Rebecca	721491	1-12-2023	10-12-2023	9	17,964.59	AED	1,963.13	5,404.67	10,596.79	170	63.91	2,756.80	2.66	6,753.61	3,996.81
1527	Lomax, Katherine	721484	29-11-2023	10-12-2023	11	21,679.59	AED	1,302.32	5,404.67	14,972.60	1219	458.27	8,133.52	2.66	8,150.22	16.70
9021	Procee, Peter	754202	08-12-2023	14-12-2023	6	14,399.03	AED	360.78	5,404.67	8,633.58	642	241.35	5,398.67	2.66	5,413.17	14.50
1828	Budimlic, Semir	721492	1-12-2023	10-12-2023	9	17,964.59	AED	1,963.16	5,404.67	10,596.76	864	324.81	2,756.86	2.66	6,753.61	3,996.75
					Total	126,452.74	**AED**	**11,569.73**	**37,832.69**	**77,050.32**	**3,335.00**					13,200.14
							CAD	**3,835.29**	**14,004.50**	**15,746.93**	**1,898.78**	Moraes Pcard CAD	34,234.06			
												35,485.50				

Room service Laundry Charges

1127	Smith, Marshall	721490		124	AED
1029	Anderson, Robert	721489		316	AED
1627	Polak, Rebecca	721491		170	AED
1527	Lomax, Katherine	721484		1,219	AED
1828	Budimlic, Semir	721492		864	AED
9021	Procee, Peter	754202		642	AED
			Total	3335	AED

												Order
10/06/2023	Accom - Lodging Establishment	PO Staff Accommodations for COP28	Habtoor Grand Resort	Dubai	BMO Mastercard	$13,150.36	6020100150	No	Yes	Mission and Visits Planning (EP1CLNT100-1000-CC-624795)	Premier Mission Cost
	Attendees :	Budimlic, Semir, Employee Polak, Rebecca, Employee Smith, Danielle, Employee Anderson, Robert, Employee									

Payments made

Date	Amount	Currency	Pcard Used	Payment refers to
06-Oct-23	35,025.08	AED	Lisa Thoriski	Payment refers to half of the total charges for all 7 rooms
06-Oct-23	35,025.08	AED	Caroline Moraes	Payment refers to half of the total charges for all 7 rooms
11-Oct-23	7,000	AED	Caroline Moraes	Additional payment for all 7 rooms - leftover balance
15-Nov-23	1,962.16	AED	Caroline Moraes	Extending room stay to Dec 7 - Marshall Smith
15-Nov-23	2,009.09	AED	Caroline Moraes	Extending room stay to Dec 7 - Danielle Smith
15-Nov-23	2,009.09	AED	Caroline Moraes	Extending room stay to Dec 7 - Rob Anderson
15-Nov-23	1,963.16	AED	Caroline Moraes	Extending room stay to Dec 7 - Semir Budimlic
15-Nov-23	1,963.16	AED	Caroline Moraes	Extending room stay to Dec 7 - Rebecca Polak
17-Nov-23	1,302.32	AED	Caroline Moraes	Extending room stay to Dec 7 - Katherine Lomax
17-Nov-23	20,000	AED	Caroline Moraes	Additional coverage for incidentals and extras for all rooms
03-Dec-23	37,832.72	AED	Caroline Moraes	Extending all 7 rooms to Dec 10
08-Dec-23	360.78	AED	Caroline Moraes	Balance of Peter Procee's room
Total paid	146,452.64			

To be refunded from the incidentals and extras -16,664.90