

Working sheet																	
Room	Guest Name	Confirmation	Arrival	Departure	Nights	Total charge	Currency	AED	AED	AED	AED	Incidentals C. CAD	Pcard 1 CAD	Exchange rate Estimated	AED Total / Exchange estimate CAD	Pcard 2 CAD	
1827	Smith, Danielle	721488	1-12-2023	10-12-2023	9	18,240.17	AED	2,009.09	5,404.67	10,826.41				2,773.96	2.66	6,857.21	3,978.83
1127	Smith, Marshall	721490	1-12-2023	10-12-2023	9	17,964.59	AED	1,962.16	5,404.67	10,597.76	124	46.62	6,735.02	2.66	6,753.61		
1029	Anderson, Robert	721489	1-12-2023	10-12-2023	9	18,240.18	AED	2,009.09	5,404.67	10,826.42	316	118.80	5,679.23	2.66	6,857.21	1,177.98	
1627	Polak, Rebecca	721491	1-12-2023	10-12-2023	9	17,964.59	AED	1,963.13	5,404.67	10,596.79	170	63.91	2,756.80	2.66	6,753.61	3,996.81	
1527	Stavropoulos, Katherine	721484	29-11-2023	10-12-2023	11	21,679.59	AED	1,302.32	5,404.67	14,972.60	1219	458.27	8,133.52	2.66	8,150.22		
9021	Procee, Peter	754202	08-12-2023	14-12-2023	6	14,399.03	AED	360.78	5,404.67	8,633.58	642	241.35	5,398.67	2.66	5,413.17		
1828	Security	721492	1-12-2023	10-12-2023	9	17,964.59	AED	1,963.16	5,404.67	10,596.76	864	324.81	2,756.86	2.66	6,753.61	3,996.75	
					Total	126,452.74	AED	11,569.73	37,832.69	77,050.32	3,335.00				47,538.62	13,150.36	
								CAD 3,835.29	14,004.50	15,746.93	1,898.78	35,485.50	Pcard 1 CAD				

Room service Laundry Charges

1127	Smith, Marshall	721490	Refunded	124	AED	
1029	Anderson, Robert	721489	Refunded	316	AED	
1627	Polak, Rebecca	721491	Refunded	170	AED	
1527	Stavropoulos, Katherine	721484	Refunded	1,219	AED	
1828	Security	721492	Refunded	864	AED	
9021	Procee, Peter	754202	Laundry	642	AED	Eligible
			Total	3335	AED	

Payments made

Date	Amount	Currency	Pcard Used	Payment refers to
06-Oct-23	35,025.08	AED	Pcard 2	Payment refers to half of the total charges for all 7 rooms
06-Oct-23	35,025.08	AED	Pcard 1	Payment refers to half of the total charges for all 7 rooms
11-Oct-23	7,000	AED	Pcard 1	Additional payment for all 7 rooms - leftover balance
15-Nov-23	1,962.16	AED	Pcard 1	Extending room stay to Dec 7 - Marshall Smith
15-Nov-23	2,009.09	AED	Pcard 1	Extending room stay to Dec 7 - Danielle Smith
15-Nov-23	2,009.09	AED	Pcard 1	Extending room stay to Dec 7 - Rob Anderson
15-Nov-23	1,963.16	AED	Pcard 1	Extending room stay to Dec 7 - Security
15-Nov-23	1,963.16	AED	Pcard 1	Extending room stay to Dec 7 - Rebecca Polak
17-Nov-23	1,302.32	AED	Pcard 1	Extending room stay to Dec 7 - Katherine Lomax (Stavropoulos)
17-Nov-23	20,000	AED	Pcard 1	Additional coverage for incidentals and extras for all rooms
03-Dec-23	37,832.72	AED	Pcard 1	Extending all 7 rooms to Dec 10
08-Dec-23	360.78	AED	Pcard 1	Balance of Peter Procee's room
	146,452.64			
	-16,665			Credit received for incidentals deposit
	129,787.64			

Refunded from the incidentals and extras -16,665

Pcard 1&2 totals for Habtoor after credits received		
AED	CAD	
127,094.64	47,625.33	

Disclosure	AED	CAD
Danielle Smith	16,170.03	6,061.56
Jan Pieter Procee	15,041.03	5,639.60
Katherine Stavropoulos	21,679.58	8,133.54
Marshall Smith	17,963.57	6,735.02
Rebecca Polak	16,124.10	6,044.40
Robert Anderson	23,992.22	8,966.82
Security	16,124.11	6,044.39
Grand Total	127,094.64	47,625.33
Refunded total	2693	3335-642=2693
	129,787.64	

From: [Habtoor Grand Resort, Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: October 6, 2023 10:35:48 AM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Rebecca Polak,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. -2. Your payment card has been charged with an amount of AED 35,025.08.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorthospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

Rationale:

Dubai Habtoor Hotel split the hotel charges of 70,050.16 AED between 2 pcards.

*see the attached chart for the full breakdown of room charges at the Habtoor Hotel in Dubai.

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: October 6, 2023 10:53:09 AM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Rebecca Polak,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED] Your payment card has been charged with an amount of AED 35,025.08.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort_Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: October 11, 2023 1:09:36 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear DANIELLE SMITH,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference [REDACTED]. Your payment card has been charged with an amount of AED 7,000.00.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 15, 2023 3:35:52 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Marshall Smith,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference [REDACTED]. Your payment card has been charged with an amount of AED 1,962.16.

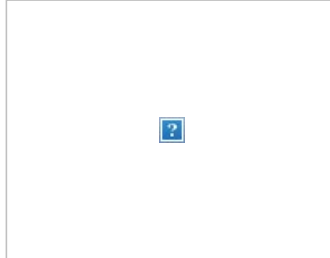
For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 15, 2023 3:37:20 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Danielle Smith,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference [REDACTED]. Your payment card has been charged with an amount of AED 2,009.09.

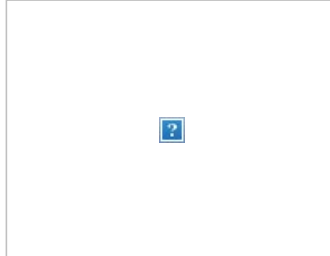
For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 15, 2023 3:39:33 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Rob Anderson,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. Your payment card has been charged with an amount of AED 2,009.09.

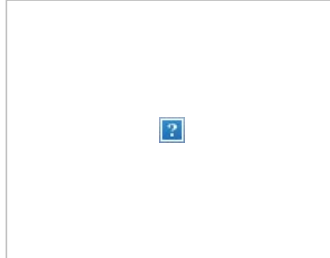
For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 15, 2023 3:41:43 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Rebecca Polak,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. Your payment card has been charged with an amount of AED 1,963.16.

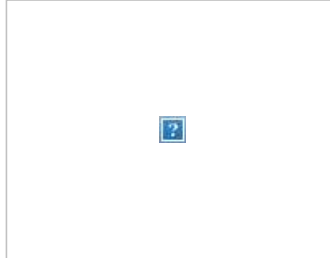
For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 15, 2023 3:40:31 PM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Security,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. Your payment card has been charged with an amount of AED 1,963.16.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From: [Habtoor Grand Resort, Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: November 17, 2023 8:42:42 AM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Katherine Lomax, (Stavropoulos)

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. Your payment card has been charged with an amount of AED 1,302.32.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE

From:
To:
Subject: Fwd: Extension Of Alberta Government Rooms
Date: December 3, 2023 8:04:07 AM
Attachments: [Payment Required - Payment Request.msg](#)

Listing of Dubai Room extensions.

Payment link will follow.

Classification: Protected A

From: Rooms Controller - HGRS <[REDACTED]>
Sent: Sunday, December 3, 2023 7:03 PM
To: [REDACTED]
Cc: HGRS FO MGR [REDACTED]
Subject: Extension Of Alberta Government Rooms

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Dear Mr. [REDACTED] !

Greetings!

As per your conversation with Mr. [REDACTED], Director of rooms, Please find below rooms which were extended.

Room Number	Guest Name	Confirmation #	Extension from - to	No. Nights Extended	Extension Charges
[REDACTED]	Ms. Katherine Stavropoulos	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Security	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Ms. Rebecca Polak	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Mr. Peter Procee	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Ms. Danielle Smith	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Mr. Marshall Smith	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
[REDACTED]	Mr. Robert Anderson	[REDACTED]	7 th to 10 th December	3	AED 5404 . 67
Total Extension Charges					AED 37,832.72

Please find attached copy of the link which was send for the payment. Please proceed with that.

Thank you & Best Regards,

[REDACTED] | Rooms Controller Supervisor

Habtoor Grand Resort, Autograph Collection, Participating in Marriott Bonvoy™

P.O. Box No. 24454 | Dubai, UAE | www.habtoorgandresortdubai.com

E: rooms.controller@habtoorhospitality.com | T: + 971 4 399 5000 | DL: + 971 4 408 4078 | F: + 971 4 399 4547



Please consider the environment before printing this email

Disclaimer: The information in this email and in any files transmitted with it is intended only for the addressee and may contain confidential and/or privileged material. Access to this email by anyone else is unauthorized. If you receive this in error, please contact the sender immediately and delete the material from any computer. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is strictly prohibited.

From:
To:
Subject: Fwd: Successful Payment Transaction
Date: December 3, 2023 9:39:16 AM

Classification: Protected A

From: Habtoor Grand Resort, Autograph Collection <habtoor-grand-resort@securepay.ae>
Sent: Sunday, December 3, 2023 7:53 PM
To:
Subject: Successful Payment Transaction

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear ,

Thank you for successfully completing payment for your Payment Request at Habtoor Grand Resort, Autograph Collection with reference: Alberta Government Rooms-. Your payment card has been charged with an amount of AED 37,832.72.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorthospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE



HABTOOR GRAND RESORT

AUTOGRAPH COLLECTION[®]
HOTELS

Confirmation No : [REDACTED]
 Room No. : [REDACTED]
 Arrival : 08/12/23
 Departure : 10/12/23
 Departure Time : 21:43
 Cashier No. : 243
 Invoice No. :
 Adult / Child : 1 / 0
 Nights : 2
 Date : 08/12/23
 CRS No. :
 Page No. : 1 of 2
 TRN No. : [REDACTED]

Mr Peter Procee

[REDACTED]

Source :
 Company : Government of Alberta
 Travel Agent : PAID SEARCH NA
 [REDACTED] : XXXXX [REDACTED]

TAX INVOICE

Date	Description	Debit AED	Credit AED
01/12/23	Deposit Transfer at C/I		8,633.58
01/12/23	Tourism Dirham Fee	20.00	
01/12/23	Accommodation Charges	2,310.66	
02/12/23	Tourism Dirham Fee	20.00	
02/12/23	Accommodation Charges	2,310.66	
03/12/23	Tourism Dirham Fee	20.00	
03/12/23	Accommodation Charges	1,989.10	
03/12/23	Online Master Card		5,404.67
04/12/23	Tourism Dirham Fee	20.00	
04/12/23	Accommodation Charges	1,943.16	
05/12/23	Tourism Dirham Fee	20.00	
05/12/23	Accommodation Charges	1,943.16	
06/12/23	Tourism Dirham Fee	20.00	
06/12/23	Accommodation Charges	1,943.16	
07/12/23	Tourism Dirham Fee	20.00	
07/12/23	Accommodation Charges	1,819.13	
Total:		AED 14,399.03	14,038.25

Balance 360.78 AED
 VAT Excluding Amount 13,758.79 AED
 5 % VAT 640.24 AED

All prices are inclusive of 7% municipality fees, & 10% service charge

AUTOGRAPH COLLECTION[®]
 HOTELS

P.O.Box 24454, Dubai,Uae, Tel: +971 4 399 5000, Fax: +971 4 399 4547
 Email: grandjumeirah@habtoorhospitality.com, www.marriott.com/dxbhg



HABTOOR GRAND RESORT

AUTOGRAPH COLLECTION[®]
HOTELS

Mr Peter Procee



Source :
Company : Government of Alberta
Travel Agent : PAID SEARCH NA
[Redacted] : XXXXX [Redacted]

Confirmation No : [Redacted]
Room No. : [Redacted]
Arrival : 08/12/23
Departure : 10/12/23
Departure Time : 21:43
Cashier No. : 243
Invoice No. :
Adult / Child : 1 / 0
Nights : 2
Date : 08/12/23
CRS No. :
Page No. : 2 of 2
TRN No. : [Redacted] 3

TAX INVOICE

Date	Description	Debit AED	Credit AED
------	-------------	--------------	---------------

Guest Signature

Thank you for staying at the Habtoor Grand Resort, Autograph Collection, A Marriott Luxury Lifestyle Hotel

AUTOGRAPH COLLECTION[®]
HOTELS

P.O.Box 24454, Dubai,Uae, Tel: +971 4 399 5000, Fax: +971 4 399 4547
Email: grandjumeirah@habtoorthospitality.com, www.marriott.com/dxbhg

From: [Habtoor Grand Resort Autograph Collection](#)
To:
Subject: Successful Payment Transaction
Date: December 8, 2023 11:36:23 AM

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.



Dear Peter Procee,

Thank you for successfully completing payment for your Payment link at Habtoor Grand Resort, Autograph Collection with reference: [REDACTED]. Your payment card has been charged with an amount of AED 360.78.

For any enquiries, or if you have any concerns about the authenticity of this email, please contact Rooms Controller at Habtoor Grand Resort, Autograph Collection at rooms.controller@habtoorhospitality.com or by telephone on 04 4084078.

Kind Regards,
Habtoor Grand Resort, Autograph Collection

Powered by SecurePay
©2016- Exhilarant Technologies FZE



HABTOOR GRAND RESORT
 AUTOGRAPH COLLECTION®
 HOTELS

Confirmation No : [REDACTED]
 Room No. : [REDACTED]
 Arrival : 08/12/23
 Departure : 16/12/23
 Departure Time : 09:05
 Cashier No. : 120
 Invoice No. :
 Adult / Child : 0 / 0
 Nights : 8
 Date : 12/12/23
 CRS No. :
 Page No. : 1 of 3
 TRN No. : [REDACTED]

Government of Alberta
 United Arab Emirates

Source :
 Company : Government of Alberta
 Travel Agent :

[REDACTED]

TAX INVOICE

Date	Description	incidentals have been reimbursed to GoA	Debit AED	Credit AED
30/11/23	[REDACTED]		75.00	
30/11/23	[REDACTED]		32.00	
30/11/23	[REDACTED]		85.00	
01/12/23	[REDACTED]		10.00	
01/12/23	[REDACTED]		32.00	
02/12/23	[REDACTED]		10.00	
03/12/23	[REDACTED]		130.00	
03/12/23	[REDACTED]		40.00	
04/12/23	[REDACTED]		75.00	
04/12/23	[REDACTED]		35.00	
04/12/23	[REDACTED]		160.00	
05/12/23	[REDACTED]		10.00	
05/12/23	[REDACTED]		32.00	
05/12/23	[REDACTED]		10.00	
05/12/23	[REDACTED]		75.00	
05/12/23	[REDACTED]		10.00	
05/12/23	[REDACTED]		94.00	
05/12/23	Laundry Charges		532.00	
06/12/23	[REDACTED]		85.00	
06/12/23	Laundry Charges		642.00	
07/12/23	[REDACTED]		32.00	
07/12/23	[REDACTED]		32.00	
07/12/23	[REDACTED]		30.00	
07/12/23	[REDACTED]		90.00	
07/12/23	[REDACTED]		156.00	
07/12/23	[REDACTED]		60.00	

AUTOGRAPH COLLECTION®
 HOTELS

P.O.Box 24454, Dubai,Uae, Tel: +971 4 399 5000, Fax: +971 4 399 4547
 Email: grandjumeirah@habtoorhospitality.com, www.marriott.com/dxbhg



HABTOOR GRAND RESORT
 AUTOGRAPH COLLECTION®
 HOTELS

Confirmation No : [REDACTED]
 Room No. : [REDACTED]
 Arrival : 08/12/23
 Departure : 16/12/23
 Departure Time : 09:05
 Cashier No. : 120
 Invoice No. :
 Adult / Child : 0 / 0
 Nights : 8
 Date : 12/12/23
 CRS No. :
 Page No. : 2 of 3
 TRN No. : [REDACTED]

Government of Alberta
 United Arab Emirates

Source :
 Company : Government of Alberta
 Travel Agent :
 [REDACTED] :

TAX INVOICE

Date	Description	Debit AED	Credit AED
07/12/23	[REDACTED]	10.00	
08/12/23	[REDACTED]	60.00	
08/12/23	[REDACTED]	25.00	
08/12/23	Laundry Charges	332.00	
08/12/23	Deposit Transfer at C/I		20,000.00
09/12/23	[REDACTED]	32.00	
09/12/23	[REDACTED]	10.00	
09/12/23	[REDACTED]	32.00	
09/12/23	[REDACTED]	35.00	
09/12/23	[REDACTED]	30.00	
09/12/23	[REDACTED]	180.00	
09/12/23	[REDACTED]	15.00	
Total:		3,335.00	20,000.00

Balance -16,665.00 AED
 VAT Excluding Amount 3,185.27 AED
 5 % VAT 149.73 AED

All prices are inclusive of 7% municipality fees, & 10% service charge

Guest Signature

AUTOGRAPH COLLECTION®
HOTELS

P.O.Box 24454, Dubai,Uae, Tel: +971 4 399 5000, Fax: +971 4 399 4547
 Email: grandjumeirah@habtoorhospitality.com, www.marriott.com/dxbhg